



General Council Meeting

Prindiville Hall

20th February 2024

Minutes written by Lana van Wyk

Attending

Eric De Sousa (President)
Lana van Wyk (Secretary)
Mikaela De Kok (Treasurer)
Sebastian Havea (Assist Director)
Sophia Giuffre (Clubs Chair)
Elizabeth Lee (Welfare Chair)
Julia Watson (Environment Chair)

Attending via proxy

Edward Hamersley (Ordinary Council Member)
Tharushi Kannangara (Academic Chair)
Japneet Mehta (Events Director)

Apology

Georgia Comerford (Vice-President)

Absent

N/A



Opening

Eric De Sousa opened the General Council Meeting of the Notre Dame Student Association on 20th February 2024 at 5.48pm.

Agenda Items

1) Acknowledgment of Country

- Eric does the Acknowledgement of Country.

2) Approval of Proxies

- Eric puts forward the motion to approve all the proxies and apologies, Shanara seconds the motion. All are in favour, the motion is passed.

3) Approval of Minutes

- Decision to approve all the previous minutes at next meeting.

4) Clubs Committee Directors Update

- Sophia has sent out an email to the clubs to let them know that they will have to change their signatories ASAP.
- Multicultural Society still needs to be approved by the NDSA. Need to receive their constitution for everyone to read through.

5) Assist Directors Update

Restocking Pantry:

- Eric suggested that Sebastian creates the order, send the link to someone on the executive and then they can log in and pay using the NDSA bank account.

Postponing How to Adult Week:

- Concern that there isn't enough engagement with Assist for the How to Adult Week.
- Sebastian voiced that there is too much planned within semester 1, by the time it comes for the How to Adult Week students will be too stressed and won't have time or energy to attend.
- Sebastian was thinking of rebranding How to Adult Week to Provisions Week. He doesn't believe he can be as fundamental to the week without establishing the Assist



Presence better. Comparison to Welfare and Academic where they have a better presence and therefore are more able to run those kinds of events.

- Last year it was all mostly promoted on the NDSA Instagram.
- Eric says that last year it was one of the best events that they've ran. Had a lot of people attend, relatively low cost.
- People were a lot more aware of the food pantry following this event, the event helped to grow the Assist portfolio.
- Sebastian suggested perhaps doing it later in the semester closer to exams as a way to unwind prior to exams. Potentially Week 8.
- Eric mentioned that student numbers on campus tend to drop after the initial 6 weeks.

6) Academic Committee Chair's Update

- As read.

7) Presidents Update

Marketing Director

- Council deliberated on candidates.
- Came to decision to vote in Taneisha Ricketts as the new marketing director.

Aboriginal and Torres Strait Islander Representative

- Decided not to vote anyone in during this meeting as we want to ensure that this position is filled by someone who is Indigenous and we were not able to be sure that the candidate is an Indigenous person.
- Sophia will reach out to the Notre Dame Indigenous Students Society Australia to see if there is anyone interested in the position.

8) Welfare Chair's Update

- As Read. Motion's Below

9) General Business

- Did general business earlier as Mikaela had to mention the topics below before she leaves early.
- Warning about clubs approaching regarding change of signatories, clubs shouldn't have access to their bank accounts currently due to change in president and treasurer, pushing forms asap end of week get it done by.
- Pushing sales for the sundowner.
- Thought to discount tickets to \$20, students might be upset about buying tix before discount. Students might be asking for refunding.
- Tried to contact left bank to reduce food amount but they declined as the food was already ordered. Concern about Managing food wastage.



- Eric monitoring towards end of week, says that they can do discounts day of or discounted door sales.
- Mikaela voices concerns about people exhausting themselves pushing for the event.
- Liz suggested bundle discounts. Encouraging finding ways to find an incentive to push event. Said that we need a stronger and better marketing/social media presence.
- Estimating the total loss. More than \$2500 loss. Eric suggested fundraiser to cover loss.
- Miscommunication from O-Day, we've been telling people that there is a big bar tab, but it is seeming that it is going to be significantly more limited. This might mean that people are going to be very disappointed and not want to be coming to our future events.
- Mikaela voiced concern that the second sundowner won't be able to occur.
- Eric suggested increasing loss now in the meeting and potentially fundraising to make up for the loss.
- Eric thinks that we could still potentially sell enough tickets to prevent the loss.
- Concern that The Left Bank isn't very flexible.
- Eric suggested putting \$1000 on the bar tab at 6.30pm and then adding another \$1000 at 8.00pm.
- Suggested to do a circular resolution on Thursday night via email to potentially change how much we're willing to lose on the event based on how many tickets we've sold.
- Mikaela voiced concern of how much miscommunication has occurred regarding various things.
- People who buy tickets go into the draw to win your ticket price back and to win two Blink vouchers. Can put other things into the prize, can put in some of our merch and make a bundle.
- Discussion about how many ball tickets we want to sell. Last year they only sold 546 tickets for the ball. A lot of people were selling their tickets last minute. Idea to sell less tickets. Eric said that he didn't recommend this. Eric said he wants to stay at 550 tickets and potentially charge more. Mikaela was saying that a lot of students were not able to afford tickets and we will have to start at minimum \$160 which is very expensive with cost of living.



Motions

Motion	Put forward by	Seconded by	Votes	Passed/Not Passed
To Co-Opt Taneisha Ricketts as the Marketing Director	Eric	Julia	All in favour.	Motion is passed.
To spend a maximum of \$250 on giveaways for Welfare Week	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$250 on DIY Welfare Packs for the Monday 5 th of March	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$50 for 1 therapy dog on 6 th March and parking fee for volunteer.	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$50 for 1 therapy dog on 7 th March and parking fee for volunteer.	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$100 for 2 therapy dogs on 8 th March and parking fee for volunteer's.	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$200 on Bunnings Terracotta Plant pots/plants.	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$100 on Ice-Cream and Baked goods on 7 th March.	Elizabeth	Sebastian	All in favour.	Motion is passed.
To spend \$250 on pre-made pikelets, whipped cream and maple syrup for International Womens Day on 8 th March	Elizabeth	Sebastian	All in favour.	Motion is passed.
To collaborate with Chaplaincy for Week 5 St Patricks Day Event.	Elizabeth	Sebastian	All in favour.	Motion is passed.



Closing

Eric De Sousa officially closes the general council meeting at 7.05pm.

Confirmation of Minutes

By signing below, I, Eric De Sousa, confirm that these minutes are a correct and accurate reflection of the meeting dated 20th February 2024.

Signed: Eric De Sousa, President